



PAP COMMUNITY FOUNDATION BRADDELL HEIGHTS BRANCH

人民行动党社区基金(布莱德岭)

Main Office: Blk 246 Serangoon Ave 3 #01-216 S(550246) Tel: 62811050 Fax: 62825320

Blk 1 PCF Centre: 62845761 / Blk 330 PCF Centre: 62842607 / Blk 307 PCF Centre: 62857090 / Blk 335 Child Care: 62849495

4 May 2009

PCF REGISTRATION EXERCISE N-K2 FOR 2010 INTAKE.

INFORMATION & REGULATIONS

1. Year of Birth - For admission into PCF Education Centres on 2 January 2010.

LEVEL	YEAR of BIRTH: Children born on
Nursery	2 January 2006 to 1 January 2007
Kindergarten 1	2 January 2005 to 1 January 2006
Kindergarten 2	2 January 2004 to 1 January 2005

2. Registration Phases

a Phase 1: INTERNAL

To be conducted and completed before 22 May 2009

Phase 1: Existing Pupils

- K1/2009 moving up to K2/2010
- Nursery 2009 moving to K1/2010
- Siblings of present pupils) New
- Children of Members of Grassroots Organizations approved by our Branch Chairman) Registration)

Phases 2-4 NEW REGISTRATION

To be conducted on 23 May & 30 May 2009 & onwards

b Phase 2 (Residents of Marine Parade GRC)

- For residents (Singaporeans and Permanent Residents) of Marine Parade GRC
- New registration for:
All available places in Nursery, K1 and K2.

c Phase 3 (Non-residents of Marine Parade GRC)

- For parents (Singaporeans and Permanent Residents) who are residents of other constituencies/GRC seeking places in Education Centres of Braddell Heights.
- If caregiver (e.g. grandparent, child-minder) is the reason for applying, parent is to submit a copy of caregiver's IC with application.
- If the applicant resides in any of the two Opposition Wards, the registration form must be endorsed and signed by the PCF Advisor of his constituency (i.e. Opposition ward).

d Phase 4 (All others)

- For children of foreigners/ Parents on Work Permits/ Children on Dependent's Pass. A letter of approval to study in Singapore must be obtained from the Immigration Department before a pupil can be admitted into the school.

3 REGISTRATION EXERCISE.

Date: Saturday 23 May 2009, 9.00am to 12.00pm Saturday 30 May 2009, 9.00am to 12.00pm

b Registration Centres:

PAP Community Foundation Braddell Heights Branch Education Centres at:

Blk 1 Lorong Lew Lian	Tel. No.62845761
Blk 307 Pre-School Centre Serangoon Avenue 2	Tel. No.62857090

4a Collection of Registration Forms

Registration forms can be obtained from:

1. PCF Braddell Heights Branch Education Centres at Blk 1 and 307 from Monday to Friday, 9.00am to 5.00pm.
2. Blk 246 Serangoon Ave 3 PAP Braddell Heights Branch Office on Monday to Friday from 9.00am to 12.00pm.
3. Braddell Heights Community Club (Mon-Sun 9.00am to 10.00pm)

Date of collection 4 May 2009 onwards.

(Note: An application form is no guarantee that your child will be given a place in our Education Centre)

b SUBMISSION OF REGISTRATION FORM WITH RELEVANT DOCUMENTS

Copies of the following documents must be submitted with the application form:

- Child's Birth Certificate,
- I/Cs of both parents.
- I/C of caregiver (applicable for Phase 3 applicant if reason for placing child in an Education/Pre-school Centre at Braddell Heights is because of caregiver's residence).
- passport, if a foreigner – to establish whether a Dependent Pass (DP) holder (which is valid) or needs to apply for a Student Pass(SP).
- Vaccination Certificate/ Health Booklet to check if child has completed MMR (Measles, Mumps and Rubella).
- All applications **MUST** be signed by the parents/guardians of the child.

c Checking of Forms and Documents

- **Please bring the original documents for teachers to check against the copies at the time of registration.**
- Missing documents or incomplete submissions may mean that these applications may be rendered the lowest priority unless the party concerned is able to produce the required documents.

d Selection

Balloting will be carried out if demand outstrips the number of vacancies.

e Notification

Parents will be informed the results by **24 July 2009**. If you fail to get a reply by this date please call your registration centre.

5 **REGISTRATION FEES**

- Registration fees of \$16(inclusive of GST) is payable at the time of registration.
- This is charged to all **NEW** registration for vacancies in Nursery, K1 & K2.
- This fee paid is non-refundable.

6 **TRANSPORT BY SCHOOL BUS**

- Transports to the Education Centres by school bus are to be arranged by the child's parents/guardians and not by the Education Centres if your child is given a place.
- Contacts of the various school bus drivers if any can be obtained at the respective Education Centres.

Mr Yong Chun Yee
Administrator
PAP Community Foundation
Braddell Heights Branch

THIS PAGE IS TO BE RETAINED BY PARENTS.

PUPIL REGISTRATION EXERCISE FOR 2010 INTAKE (NURSEY, K1, K2)

Instructions to Parents applying for Vacancies/Available Places in our Education Centres

- 1 Complete the Registration Form.
2. The following are the choices available for 2010:

PCF Education Centre at	Levels Available	Sessions/Time	School Fees per Month*
Blk 1 Lor Lew Lian	4-Hrs K1, K2	8am-12pm, 1pm-5pm	\$100 (inclusive of GST)
	3 ¹ / ₂ -Hrs Nursery	8am-11.30am, 1pm-4.30pm	\$100 (inclusive of GST)
Pre-School Centre Blk 307 Serangoon Ave 2	4-Hrs K1, K2	8am-12pm, 1pm-5pm	\$120 (inclusive of GST)
	3 ¹ / ₂ -Hrs Nursery	8am-11.30am, 1pm-4.30pm	\$100 (inclusive of GST)

*School Fee per Month does not include other fees like Supplementary Fee and Registration Fee. Computer-Aided Education is available at all Centres, such cost is inclusive in the School Fee.

3. Fees payable at time of registration:

Registration Fee (strictly non-refundable) \$16(inclusive of GST)

- 4a. If your application is successful, our Branch will notify you and the following will be required as **DEPOSIT** for confirmation of place for your child:

Description	Education Centres at Blk		
	Blk 307 4hrs K1/K2	Blk 1 4hrs K1/K2	Blk 1 & 307 3 ¹ / ₂ hrs Nur
a. Advance collection of sch. fee for Jan 2010.	\$120	\$100	\$100
b. Advance collection of 1 month s fee for the school year 2010.	\$120	\$100	\$100
c. Supplementary Fee (for Term 1 & 2)	\$35	\$30	\$30
Total (including GST)	\$275	\$230	\$230

- 4b. The DEPOSIT is

- NON-REFUNDABLE if you choose to withdraw your child at any time before the end of the school year in 2009.
- NON-REFUNDABLE if you eventually choose not to take the place you have reserved for your child, any time before the school year begins in January 2010.
- NOT the Supplementary Fee or the School Fee or any other fee/monies, unless specified.

If your child completes the school year with the same centre, the one month advance collection (item 4b above) shall be the School Fee for December 2010.

5. Payment by Cheque: Please make your cheque payable to '**PAP COMMUNITY FOUNDATION**'.

Name of Child: _____

Registration No: _____

Dear Parent,

You will be informed by letter the result of your application by 24 July 2009.

If your child has been accepted, please produce this when making payment of fees.

Should you not receive any notice from the Education Centre regarding the result of your application by 24 July 2009, please contact the Principal. Please bring along this slip.

Language spoken at Home: (Please fill in the table using the choices given below)

Choices:

- | | | | |
|-----------|-----------|-------------|----------|
| 0 English | 3 Tamil | 6 Cantonese | 9 Others |
| 1 Chinese | 4 Hokkien | 7 Hakka | |
| 2 Malay | 5 Teochew | 8 Hainanese | |

For Example:

Frequency of Use		
1 st	2 nd	3 rd
0	1	6

For Your Input		
Frequency of Use		
1 st	2 nd	3 rd

PART II (To be completed where applicable)

SIBLINGS PARTICULARS					
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
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Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :
Name :	BC No.	Date of Birth : (dd/mm/yyyy)	Birth Order :	Gender :	Citizenship :

PART III (To be completed)

CHOICE OF PCF EDUCATION CENTRE/SESSION	
Indicate your choice in order of preference. We will try to accommodate your request. Balloting will be conducted if demand exceeds the number of vacancies available.	
a) <u>Level</u> applying for:	<input type="checkbox"/> Nursery <input type="checkbox"/> K1 <input type="checkbox"/> K2
b) <u>PCF Education Centre:</u>	
1 st Choice	BLK _____
2 nd Choice	BLK _____
c) <u>Session:</u> (Please state time, example 1-5 pm)	
1 st Choice	<input type="checkbox"/> am Time: _____ <input type="checkbox"/> pm Time: _____
2 nd Choice	<input type="checkbox"/> am Time: _____ <input type="checkbox"/> pm Time: _____
d) Preferred Mother Tongue:	<input type="checkbox"/> Chinese <input type="checkbox"/> Malay <input type="checkbox"/> Tamil

Occupation: Professional Management/Executive Business Admin/Clerical
 Home-maker Retired Others

Address:

Block/House No. _____ Street Name: _____

Unit No. _____ Building Name: _____

Postal Code: _____

Telephone No. _____ (Home) _____ (Office) _____ (Mobile) _____ (Pager)

Email Address: _____ (if any)

PART V (To be completed where applicable)

GUARDIAN'S PARTICULARS

ID No.

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 (Please fill in ID's prefix) **Date of Birth:** ____ ____ ____
dd mm yyyy

Name: _____

ID Type: NRIC Pink NRIC Blue UIN (Work Permit/Employment Pass)

Race: Chinese Malay Indian Eurasian Others
Citizenship: Singapore Citizen Singapore PR Foreigner
Marital Status: Married Separated Widowed Divorced Single

Highest Education Level:

	Degree and above	Diploma	A Level	O Level
	N Level	ITE Primary	Upper Secondary	Lower Secondary
	PSLE	Primary	Preschool	Nil

Employed: Yes No

Grassroots Member: Yes No

Occupation: Professional Management/Executive Business Admin/Clerical
 Home-maker Retired Others

Address:

Block/House No. _____ Street Name: _____

Unit No. _____ Building Name: _____

Postal Code: _____

Telephone No. _____ (Home) _____ (Office) _____ (Mobile) _____ (Pager)

Email Address: _____ (if any)

PART VII (To be completed where applicable)

FOR PHASE 3 APPLICATION LIVING IN OPPOSITION WARD (Hougang / Potong Pasir)

seeking a place in PCF education centre in another constituency

If this section is not relevant to you, please ignore it.

<p>Endorsement by PCF Branch Advisor of:</p> <p>Branch: HOUGANG / POTONG PASIR *</p> <p>Advisor: _____</p> <p>Advisor's Signature: _____</p> <p>Date: _____</p>
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